



YORK PLACE HOMEOWNERS ASSOCIATION
PO BOX 618
SALINE, MI 48176

info@yorkplacesub.org

Alteration / Modification Request Form

Please fill out this form if your proposed alteration/modification affects the exterior of your property and/or requires you to pull a permit from the township or county.

Date Submitted: _____

Your Name: _____

Address: _____

Phone: _____

SUMMARY OF REQUESTED ALTERATIONS/MODIFICATIONS:

Work will be performed by: _____

Please submit a copy of the modification plans for your project. If this is an addition or accessory building please also submit a copy of your mortgage survey, clearly showing the position of the proposed modification in relation to your home and lot.

Number of attached pages: _____



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Please read the following Rules & Regulations closely before signing below:

- 1) No modification may occur outside your property line.
- 2) Construction safety is the homeowner's responsibility. All applicable codes and regulations must be followed at all times. Any necessary permits will be obtained at the homeowner's expense prior to the start of construction, and a copy made available to the Association upon request.
- 3) All work related to this alteration/modification to be performed at the homeowner's expense.
- 4) Any costs incurred by the Association as a result of this work being performed will be the sole responsibility of the homeowner.
- 5) This alteration/modification is subject to the requirements of the Association By-laws and any applicable local and state regulations.
- 6) I have read the Association By-laws and am aware of my property easements and restrictions.

Signature of Homeowner: _____

Date: _____

No work should occur prior to YPHOA Board approval, and all approved work must be completed within 90 days or a new approval will be required.

Completed form must be mailed or emailed to:

York Place Homeowners Association
PO Box 618 Saline, MI 48176
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APPROVED: Yes ____ No ____

DATE: _____

COMMENTS: _____

BOARD MEMBER SIGNATURE: _____